

# **Rules of the plant genetic resources search system of the National Centre for Plant Genetic Resources: Polish Genebank (System IHAR)**

## **§ 1**

### **Introductory provisions**

1. The plant genetic resources search system of the National Centre for Plant Genetic Resources: Polish Genebank (System IHAR) is available at the web address <https://wyszukiwarka.ihar.edu.pl>. It is administrated by the Plant Breeding and Acclimatization Institute – National Research Institute with its seat in Radzików, 05-870 Błonie, Poland. KRS 0000074008, NIP 5290007029, REGON 00007948000000.
2. This Rules are aimed at the Recipients and lay down the terms of service of plant genetic resources search system of the National Centre for Plant Genetic Resources: Polish Genebank (System IHAR).

## **§ 2**

### **Definitions**

1. Recipient- an individual that conclude an agreement with Provider through the System,
2. Provider – Plant Breeding and Acclimatization Institute – National Research Institute:
  1. Of agricultural plants – Plant Breeding and Acclimatization Institute – National Research Institute with its seat in Radzików, 05-870 Błonie, Poland,
  2. Of fruit crops – Research Institute of Horticulture with its seat in Konstytucji 3 Maja Street 1/3, 96-100 Skierniewice, Poland,
  3. Of ornamental and melliferous plants - Research Institute of Horticulture with its seat in Konstytucji 3 Maja Street 1/3, 96-100 Skierniewice, Poland,
  4. Of vegetable crops (*Allium* collections) - Research Institute of Horticulture with its seat in Konstytucji 3 Maja Street 1/3, 96-100 Skierniewice, Poland,
  5. Of hop – Institute of Soil Science and Plant Cultivation with its seat in Czartoryskich Street 8, 24-100 Puławy, Poland.
3. Rules – this Rules of the System.
4. Account – user’s account in the System that contain Recipient’s data and information on their orders through the System.
5. Registration form – a form in the System that allows creating an Account.
6. Order form – an interactive form in the System that allows ordering accessions.
7. Accession – available in the System movable thing that is the subject of plant genetic material transfer Agreement.
8. Agreement – an agreement concluded between Recipient and Provider through the System. The content of the Agreement is displayed during ordering process in the Order form and has to be accepted each time an order is placed.
9. System – electronic plant genetic resources search system of the National Centre for Plant Genetic Resources: Polish Genebank (System IHAR).

### § 3

#### Contact details

1. Address: Plant Breeding and Acclimatization Institute – National Research Institute with its seat in Radzików, 05-870 Błonie, Poland.
2. E-mail address: [postbox@ihar.edu.pl](mailto:postbox@ihar.edu.pl)
3. Telephone number: 22 733 45 00
4. Recipient can contact the Provider with the details given in this paragraph.
5. Recipient can contact the Provider by telephone from Monday to Friday, 8<sup>00</sup>-16<sup>00</sup>, not including public holidays.

### § 4

#### Technical requirements

General technical requirements for using plant genetic resources search system of the National Centre for Plant Genetic Resources: Polish Genebank (System IHAR):

1. A connection to the Internet and most recent browser version of Firefox, Opera, Chrome or Edge.
2. An active e-mail account,
3. Enabled cookies in the browser settings (see [cookies policy](#)).

### § 5

#### General information

1. Provider shall not be liable for disruptions of the System, caused by third parties, force majeure or incompatibility of Recipient's devices with the System.
2. Browsing through the System's content does not require having an Account in the System. The Recipient has to have an Account when they order the Accessions from the System.

### § 6

#### Creating an account in the system

1. You can open an user Account in the System only if you are over 16 years of age.
2. You have to fill in the Registration form if you want to create an Account. The following information are mandatory:
  1. Name,
  2. Surname,
  3. Delivery address,
  4. E-mail address,
  5. Type of activity.
3. Creating an Account in the System is free.
4. In order to log in your Account, use the same e-mail address and password that you registered with.

5. Recipient can delete their Account at any time. To delete the Account, use contact details given in the §3 and write a request to the Provider.

## § 7

### **Ordering plant genetic material**

To order plant genetic material through the System you have to:

1. Log in to your account;
2. Choose the accessions you want to order and add them to the cart;
3. Accept the Rules and personal data processing;
4. Accept the Agreement, type in the delivery address and confirm the order.

## § 8

### **Delivery and payment**

1. Ordering accessions and their delivery is free. The National Centre for Plant Genetic Resources: Polish Genebank covers the costs.
2. Ordered accessions are delivered to the address given in the Order form.
3. Recipient cannot choose method of delivery.

## § 9

### **Personal data in the System**

1. Plant Breeding and Acclimatization Institute is an administrator of the personal data collected through the System.
2. Administrator does not collect personal data of individuals less than 16 years of age.
3. Administrator collects and processes your personal data in order to:
  1. Realize the Agreement (Standard Material Transfer Agreement) concluded between Recipient and Provider through the System including transmission of personal data to other institutions when ordered genetic material is not kept in Provider's facilities and has to be prepared in other institution.
  2. Fulfill the liabilities undertaken in the framework of the International Treaty on Plant Genetic Resources for Food and Agriculture which means periodically informing the Governing Body about concluded Material Transfer Agreements.
  3. Contact the Recipient when needed in order to realize the Agreement and/or to answer the messages sent to the Provider by the Recipient through the contact form.
4. Personal data may be shared with:
  1. delivery company or an intermediary who send parcels for the Administrator and within the Agreement.
  2. other institutions when ordered genetic material is not kept in Provider's facilities and has to be prepared in other institution.
5. Recipient has the right to access and rectify their data and to request a cease of its processing.
6. Recipient has the right to request a removal of their personal data (deleting their Account § 6) when the purposes for processing the data are fulfilled.

7. Recipient can choose not to provide personal data, but they will not be able to conclude an Agreement with the Provider, therefore they cannot order plant genetic material through the System.
8. Other issues connected to the processing of personal data are included in [Privacy Policy](#).

## **§ 10**

### **Final provisions**

1. Provider reserves the right to make changes to the Rules at any time.
2. Polish version of the Rules is an official document. The English version is for information purposes only.
3. Issues not regulated by the Rules are to be treated in accordance with the Polish laws.